

## **Selection procedure for student tutorial courses financed by means of the SZK**

### **1. The selection process (valid since WiSe 19/20)**

- 1) The Students' Council publishes and advertises the possibility of a student led course (and information on how these courses are designed)
- 2) Registration of a course with a chairholder (for an examination of your concept)
- 3) The student council accepts the courses that have a chair as support up to a certain deadline
- 4) All courses are published on the student council website, where students who want to take these courses in the next semester can register for them (up to about 7 weeks before the start of the new semester)  
(Here we also inform students that no ECTS points can be earned in these courses)
- 5) A committee of Students' Council members will advise the dean on the selection of the 7 courses that will be offered in the next semester, based on the criteria listed below
- 6) The Students' Council notifies all applicants about the acceptance or rejection of their course and forwards everything to the administrative office
- 7) The student council advertises the accepted courses on its website

### **\*Selection will be in accordance with the following criteria:**

- at least 5 students have expressed an interest in participating in the registration
- as many students as possible would like to take part
- the course fills a gap in subject matter in the faculty's offerings
- The affiliation with a chair and the focus of the 7 courses should be as broad as possible
- Students who have not yet held such a course are given preference (in addition, only one course can be submitted per person, but you may register for several)
  
- Additional criterion if other criteria are equal: Support for students who belong to minority groups (e.g. students with physical/mental disabilities, with a migration background, women, trans people, first-time academics, etc.)

If we as a student council are biased in disputes, the dean will decide.